

## 8-5. Subscriptions for Training Access

a.

Subscriptions for access to on-demand training (e.g., training platform, portal, or website) are FAR-based transactions and subject to the MPT. The MPT applies to the dollar value of the total cost of the subscription. Subscription services for groups or organizations typically set a threshold or limit to the number of employees who can access training services via the subscription for the flat subscription cost; the costs are not pro-rated or adjusted by the number of actual employees that actually access the training.

Subscriptions should be in the name of the agency.

b.

### **Example**

A CH is buying a subscription to a training vendor's on-demand training site for a cost of \$9,000 per year. Up to 300 employees can access on-demand training under the subscription and the cost is not pro-rated based on actual use. The CH may use the GPC to purchase the subscription because it falls within the \$10,000 MPT. If the cost per year is \$11,000, the requirement must be forwarded to contracting for action.

**Parent topic:** [CHAPTER 8 - EDUCATION, TRAINING AND TUITION ASSISTANCE](#)