

## 4-2. Recommended Training

CHs, BOs, and A/OPCs are encouraged to take additional training identified in Table 4-2 and [DPCAP Purchase Cards - Training](#).

Table 4-2: Recommended Training for A/OPCs, Billing Officials and Cardholders

### Recommended Training

Course Name	Course Number	Role Level	Frequency	Course Offeror/ Hyperlink
GSA SmartPay Purchase Training for Program Coordinators	A/OPC Training - Purchase	A/OPCs	Initial	GSA <a href="#">GSA SmartPay Purchase Training for Program Coordinators (A/OPCs)</a>
Certifying Officer Training for GPC Payments	CLG 006	A/OPCs	Initial	<a href="#">DAU</a>
Contracting for the Rest of Us	CLC 011	CHs/A/BOs (not in a Contracting Office)	Initial	<a href="#">DAU</a>
DoD Sustainable Procurement Program	CLC 046	All	Initial	<a href="#">DAU</a>
DAU AbilityOne Training	CLM 023	All	Initial	<a href="#">DAU</a>
Procurement Fraud Indicators	CLM 049	All	Initial	<a href="#">DAU</a>
Section 889: Prohibition on Contracting for Certain Telecom and Video Surveillance Services/Equipment	FAC 889	All	Initial	<a href="#">DAU</a>

Micro-purchases and Section 508 Requirements	Online	CHs	Initial	GSA <u>Accessibility</u> <u>Training</u>   <u>Section508</u>
GSA SmartPay Purchase Training for Account Holders and Approving Officials	Purchase Card Training for Account Holders & A/BO	CHs/A/BOs	Initial	GSA <u>GSA SmartPay</u> <u>Online Training</u>

**Parent topic:** CHAPTER 4 - GPC TRAINING REQUIREMENTS