

5137.7204-91 Purchase requests.

- (a) Requests to issue an order under the educational service agreement must include -
 - (1) The estimated cost of training by year, semester, term, or quarter;
 - (2) The authority to adjust cost figures without requesting approval whenever the actual cost of a course will exceed the estimated cost by less than \$100, except when the course is taught by professors of military science; and
 - (3) The information in AFARS 5137.7204-92(c)(1)-(4).
- (b) The Contracting officer shall obtain additional funds in writing from the funding activity when the actual cost of a course will exceed the estimated cost by \$100 or more, except when professors of military science teach the course.

Parent topic: [Subpart 5137.72 - Educational Service Agreements](#)