

# 5309.406-3 Procedures

## (a) *Investigation and referral.*

(i) The contracting officer or the referring person must promptly notify [SAF/GCR](#), their SCO, and their designated legal counsel with all known information relating to the following:

(1) Any non-responsibility determination.

(2) Any indictment, conviction, or civil judgment (including those listed on required certifications, or those disclosed in accordance with [FAR 3.1003](#) or [FAR 52.203-13](#) relating to an offeror's or contractor's lack of integrity or business honesty, regardless of whether the indictment, conviction, or civil judgment related to a government contract.

(3) Any recommended or final termination for default or for cause.

(4) Any recommendation for debarment or suspension.

(5) Any debarred or suspended contractor who bids on a Government contract (including those who indicate debarment or suspension on required certifications).

(ii) The contracting officer must provide additional information as requested by [SAF/GCR](#).

## (b) *Decision-making process.*

(2) If [SAF/GCR](#) determines that a hearing is required, the contracting activity must provide witnesses and other support as requested.

**Parent topic:** [Subpart 5309.4 - DEBARMENT, SUSPENSION, AND INELIGIBILITY](#)