PGI 239.7603-4 DoD damage assessment activities.

- (a) Prior to initiating damage assessment activities, the contracting officer shall verify that a contract(s) identified in the cyber incident report include(s) the clause at DFARS <u>252.239-7010</u>. If the contracting officer determines that a contract identified in the report does not contain the clause, the contracting officer shall notify the requiring activity that damage assessment activities, if required, may be determined to constitute a change to the contract.
- (b) In cases of cyber incidents involving multiple contracts, a single contracting officer will be designated to coordinate with the contractor regarding media submission.
- (c) If the requiring activity requests the contracting officer obtain media, as defined at DFARS <u>252.239-7010</u>, from the contractor, the contracting officer shall—
- (1) Provide a written request for the media;
- (2) Provide the contractor with the "Instructions for Media Submission" document available at http://www.acg.osd.mil/dpap/dars/pgi/docs/Instructions for Submitting M...; and
- (3) Provide a copy of the request to DC3, electronically via email at dcise@dc3.mil, and the requiring activity.
- (d) If the contracting officer is notified by the requiring activity that media are not required, the contracting officer shall notify the contractor and simultaneously provide a copy of the notice to DC3 and the requiring activity.
- (e) The contracting officer shall document the action taken as required by paragraph (c) or (d) of this section, in the contract file.
- (f) Upon receipt of the contractor media, DC3 will confirm receipt in writing to the contractor and the requesting contracting officer.
- (g) When the requiring activity determines that the damage assessment activities are complete, the requiring activity will provide the contracting officer with a report documenting the findings from the damage assessment activities affecting covered defense information.
- (h) The contracting officer shall include the report documenting the findings in the contract file(s) and provide a copy to the contractor.

Parent topic: PGI 239.7603 Procedures.