

7.103 Agency-head responsibilities.

- (a) Procuring organization COMPADs, small business specialists, technical personnel, and program managers are the resources to assist contracting officers in expanding competition.
- (b) Procuring organization COMPADs, small business specialists, technical personnel, and program managers are the resources to assist contracting officers in expanding the use of commercial items.
- (d)(i)(B) An acquisition valued over the SAT but less than \$50 million for all years requires a written streamlined acquisition plan (SAP) (see template in [53.9007\(a\)53.9007 Acquisition planning](#)). For acquisitions valued \$50 million or more for all years or \$25 million or more for any fiscal year, follow DFARS 207.103(d)(i)(B).

(g)(1) All service requirements require written review, validation, prioritization and approval/disapproval by the Decision Authority as directed in DLA Manual 5000.74, DLA Acquisition of Services.

(2) Program managers, functional service managers, requirements generators, requirements owners, and requirements analysts must—

- (i) Obtain approval of all service requirements under their purview by the appropriate Decision Authority, who must provide approval of service requirements before the contracting officer develops an acquisition strategy; and
- (ii) Provide to the cognizant contracting office a complete package as directed in DLA Manual 5000.74 including appropriate documentation that the service requirement is approved and funded.

(3) Contracting officers must:

- (i) Obtain documentation of the review, validation, approval, and funding of service requirements with the requirements package; and
- (ii) Include a statement in the acquisition plan that the documentation of the review, validation, approval, and funding of the service requirements demonstrates the requirement is valid, approved, and funded.

Parent topic: [SUBPART 7.1 – ACQUISITION PLANS](#)