

Subpart 1513.5 - Purchase Orders

Parent topic: [PART 1513 - SIMPLIFIED ACQUISITION PROCEDURES](#)

1513.505 Purchase order and related forms.

Contracting Officers may use the EPA Form 1900-8, Procurement Request/Order, in lieu of Optional Forms 347 and 348 for individual purchases prepared in accordance with the instructions printed on the reverse thereof (see 1553.213-70).

1513.507 Contract clauses.

- (a)(i) It is the general policy of the Environmental Protection Agency that contractor or vendor prescribed leases or maintenance agreements for equipment shall not be executed.
- (ii) The contracting officer shall, where appropriate, insert the clause at 1552.213-70, *Notice to Suppliers of Equipment*, in orders for purchases or leases of automatic data processing equipment, word processing, and similar types of commercially available equipment for which vendors, as a matter of routine commercial practice, have developed their own leases and/or customer service maintenance agreements.
- (b) Where the supplies or services are offered under a Commercial Supplier Agreement (as defined in 1502.100), the purchase order or modification shall incorporate clause 1552.332-39, *Unenforceability of Unauthorized Obligations* (FAR DEVIATION), in lieu of nondeviated clause 52.232-39, and clause 1552.232-75, *Commercial Supplier Agreements-Unenforceable Clauses*.