

242.1107 Contract clause.

(b) When using the clause at FAR 52.242-2, include the following instructions in the contract schedule—

- (i) Frequency and timing of reporting (normally five working days after each reporting period);
- (ii) Contract line items, exhibits, or exhibit line items requiring reports;
- (iii) Offices (with addressees/codes) where reports should be sent (always include the contracting office and contract administration office); and
- (iv) The following requirements for report content—
 - (A) The problem, actual or potential, and its cause;
 - (B) Items and quantities affected;
 - (C) When the delinquency started or will start;
 - (D) Actions taken to overcome the delinquency;
 - (E) Estimated recovery date; and/or
 - (F) Proposed schedule revision.

Parent topic: [Subpart 242.11 - PRODUCTION SURVEILLANCE AND REPORTING](#)